



Occupational Therapy Compact Commission

Rules Committee Meeting

Minutes: June 18, 2024

Member	Attendance	VOTES					
		Agenda	Minutes	Public Comment Responses & Rule on FBI CBC	No item	No item	Adjourn
Claire Covert-Bybee, Chair	P	Y	Y	Y	---	---	---
Adrienne Price	P	Y	Y	Y	---	---	---
Vanessa Beauchamp	P	Y	Y	Y	---	---	---
Teri Black	P	Y	Y	Y	---	---	---
Kathryn Skibek	P	Y	Y	Y	---	---	---
TOTALS	5/5 voting members; quorum present	5/5 motion carries	5/5 motion carries	5/5 motion carries	---	---	Chair adjourned by acclimation

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Shaun Conway	Ex-Officio Commissioner	OTCC, NBCOT
Holly Poirier	Member of the Public	
Candace Wright	Member of the Public	
Kristin Racine	Member of the Public	

Welcome/Call to Order

- Chair C. Covert-Bybee called the meeting to order at 2:34p CST.

Roll Call

- A. Perry called the roll; quorum was present; attendance reflected in chart above.

Review and Adoption of the Agenda

- Chair C. Covert-Bybee reviewed and called for a motion to adopt the agenda.
- **Motion:**
 - **V. Beauchamp motioned that the committee adopt the agenda as presented.**
 - **A. Price seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review and Adoption of the Minutes

- Chair Covert-Bybee reviewed the minutes from the previous meeting and called for a motion to adopt them as presented.
- **Motion:**
 - **A. Price motioned that the committee adopt the minutes as presented.**
 - **K. Skibek seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

FBI Background Check Public Comments Review & Responses:

- A. Perry displayed the public comments received during the 30-day public comment period for the FBI CBC draft rule. There were four public comments received during the comment period and one comment noted from an OTCC Executive Committee meeting.
 - The RC members discussed appropriate responses to the comments received and determined that responses should be concise and provide clarity and education where appropriate.
 - The RC members determined that each of the five comments needed individual responses as opposed to one response that incorporates themes from all five comments. The RC drafted responses for each of the comments and voted to send the draft responses to the Executive Committee for review and approval to post.
 - Related to the language in the draft rule on FBI CBCs, there was one change proposed by the RC to remove the phrase “in accordance with state law” from Section 3.1 of the draft rule. No other language edits were proposed to the draft rule on FBI CBCs.
 - A. Perry will make this edit and send the draft rule and proposed responses to the Executive Committee for consideration.
 - There are no substantive changes to the intent, purpose, or language of the draft rule on FBI CBC; therefore, it will not be reposted for public comments.
 - During the discussion, it was noted that there is a need for the Public Relations Committee to draft a simple infographic that explains the differences between the professional organizations related to the regulation of occupational therapy: AOTA, NBCOT, OTCC, and state licensing boards.
- **Motion:**

- **A. Price motioned to send the draft rule on FBI CBCs and the proposed public comment responses to the OTCC Executive Committee with the recommendation to post the responses and move the rule forward in the rule making process for a vote by the OTCC.**
- **V. Beauchamp seconded the motion.**
- **All voted in favor; 0 abstained; the motion carried.**
- **A. Perry will add the review of this draft FBI CBC rule and the responses to the public comments to the EC's agenda.**

Draft Rule Development: Content of OTC Application (to inform data system development)

- The RC agreed to table this discussion until the next meeting.
- The RC requested more information to begin this rule draft:
 - A. Perry will provide the minimum data set requirements that are in rule
 - A. Perry will provide content of other compacts' applications as a starting point for the discussion.

Questions and Comments

- Chair C. Covert-Bybee called for further comments and discussions from the RC members; no further discussions noted by the RC members.
- Chair C. Covert-Bybee called for comments from members of the public:
 - K. Racine stated that she is an administrator in Maine who worked with legislators during this session to get bills drafted for Physical Therapy and PsyPact; they are waiting on a response from the FBI regarding CBCs for those professions.
 - K. Racine stated that she plans to draft legislative language for the next session that will include multiple compacts, including OT, ASLP, and Counseling. She asked if there was anyone from OTCC who could assist her with language.
 - N. Kalfas provided K. Racine with her contact information to provide assistance.
 - K. Racine stated generally that there may be confusion about all the compacts for states who are in the midst of licensure cycles
 - Chair Covert-Bybee thanked Ms. Racine for her attendance, engagement, and support.
- Chair C. Covert-Bybee called for additional questions and comments from the members and the public. No further comments noted by attendees.

Adjournment

- **Hearing no further discussion, Chair Covert-Bybee adjourned the meeting via acclamation at 3:55p CST with no opposition from the members.**