



**Occupational Therapy Compact Commission
Finance Committee
Meeting Minutes – April 23, 2024**

Name	Attendance	VOTES			
		Agenda	Minutes	No Item	Adjourn
Danielle Ward	P	Y	Y	-	
Missy Anthony	P	Y	Y	-	
Vonda Malnikoff	P	Y	Y	-	
Renee Causey-Upton	P	Y	Y	-	
Totals	4/4 Quorum Present	4/4 Motion passes	4/4 Motion passes	-/- Motion passes	Adjourned via acclimation

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Chuck Willmarth	VP of State Affairs	AOTA

Welcome/Call to Order

- D. Ward called the meeting to order at 1:01 p.m. CST

Roll Call

- A. Perry called roll; quorum was present (4/4 voting members)

Review and Adoption of the Agenda

- D. Ward reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:**
 - R. Causey-Upton motioned to adopt the agenda as presented.
 - D. Ward seconded the motion.
 - All voted in favor; no one abstained; motion carried.

Review and Adoption of the Minutes

- D. Ward reviewed the minutes from the previous meeting.

- R. Causey-Upton noted a correction needed in the “votes” chart on the first page. All members had voted in favor of an item, but the total on the chart was captured as 3/4 and needs reflect 4/4 total members voting.
- **Motion:**
 - **M. Anthony motioned that the committee adopt the minutes amended.**
 - **R. Causey-Upton seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review Draft NBCOT Fee Survey Results (not a voting item)

- A. Perry displayed the draft fee survey to inform the following discussions:
 - Variances in renewal cycles is noted across states; some states renew annually, biennially, or every three years.
 - Suggestion that OTCC fees should be considerate of and similar to renewal fees.
 - Q: Is the OTCC planning to charge one application fee per applicant (no matter how many privileges to practice the applicant gets)...or...is the OTCC planning to charge one application fee per application (per privilege to practice) no matter how many the applicant is seeking?
 - A: OTCC will charge the applicant a fee per privilege to practice application.
 - Q: Will the OT and OTA application fees be the same?
 - A: Undetermined, up for future discussion
 - Q: Will OTCC’s initial application fee be the same as the renewal fee?
 - A: Yes, the intention is to have the same fee for both (as is for PT and PTAs).
- Based on the discussion there are data system development “user stories” to consider sharing with the developers:
 - Story 1: automate direct payment to states
 - Story 2: reports available to state through data system access
- Suggestion to socialize compact fees to professionals (and commission) with scenarios
 - Compact is one-stop-shop for multiple state privileges to practice; less burdensome because only have to renew one, home-state license
 - Compared to licensure renewals and meeting requirements for multiple states
 - Time is money; fewer headaches.
 - Be intentional about providing the OTCC Commissioners with information to share with boards.
- Suggestion to compare potential fees to PT fees.
 - PT and PTAs both pay \$45 fee for initial and renewal privileges to practice.
- D. Ward will make a chart that extracts some data from the draft NBCOT fee survey report.
 - To be reviewed at the June 4 OTCC FC meeting; hope to make a recommendation to the OTCC EC at the next meeting.
- Suggestion to have the data system track applicant’s attestation that they have taken the required jurisprudence exam for the state(s) that it is necessary. OTCC does not want to be in the business of tracking these requirements, but can accept an attestation from applicants as needed.
 - States requiring jurisprudence exams (or other requirements should track that).
- Suggestion to have the compact application link to states’ jurisprudence exam information directly from the application.

- May be challenging as states' processes for exams varies; a vision but not high priority.
- Washington state passed compact fee and compact renewal fee.
- **Motion:**
 - **Not a voting item**
 - **No Motion/No second**
 - **No votes captured**

HRSA Grant NOFO Update

- Application submitted by CSG on April 8.
- Waiting to hear if CSG is awarded the grant.

Questions and Public Comment

- Chair Ward called for public comments/questions.
- Next OTCC FC meeting is scheduled for June 4, 2024

Meeting Closure

- Hearing no further discussion, Chair Ward adjourned the meeting via acclamation.
- **Meeting adjourned at 1:59p CST.**