



Occupational Therapy Compact Executive Committee Meeting Minutes

January 8, 2024

Name	Member Role	Attendance
Lesly James	Chair	P
Teri Black	Vice Chair	A (Absent at roll call) (Present at 1:30p CST)
Renee Causey-Upton	Secretary	P (departed at 1:45p CST)
Danielle Ward	Treasurer	P
Missy Anthony	Member at Large	P
Vanessa Beauchamp	Member at Large	P
Daniel Martin	Member at Large	P
Total voting members present		6/7 = quorum
Shaun Conway	Ex-Officio – NBCOT	P
Chuck Willmarth	Ex-Officio – AOTA	P
Name	Non-Member Role	Attendance
Nahale Kalfas	Legal Counsel	P
Amanda Perry	Executive Director	P
Carl Sims	CSG Staff	P

VOTES						
Name	Agenda	Minutes	No item	No item	No item	Adjourn
L. James	Y	Y				Y
D. Martin	Y	Y				Y
V. Beauchamp	Y	Abst.				Y
D. Ward	Y	Y				Y
M. Anthony	Y	Y				Y
R. Causey-Upton	Y	Abst.				---
T. Black	---	---				Y
TOTALS	6/6 motion passes	4/6 motion passes				6/6 motion passes

--- indicates member was absent during vote.

Welcome/Call to Order

- Chair James called the meeting to order at 1:03p CST

Roll Call

- A. Perry called the roll.
 - 6/7 voting members present = quorum
 - Teri Black arrived at 1:30p CST
 - Renee Causey-Upton departed at 1:45p CST

Review and Adoption of the Agenda

- Committee reviewed the agenda; Chair James called for a motion to adopt the agenda.
- **Motion:**
 - **V. Beauchamp motioned that the committee adopt the agenda as presented.**
 - **D. Ward seconded the motion.**
 - **All voted in favor; no one abstained; motion carried.**

Review and Adoption of Meeting Minutes

- Committee reviewed the draft minutes from the December 11, 2023 Executive Committee Meeting.
- Chair James called for a motion to adopt the draft minutes.
- **Motion:**
 - **D. Martin motioned that the committee adopt the draft minutes with no amendments.**
 - **D. Ward seconded the motion.**
 - **4 voted in favor; 2 abstained; motion carried.**

Data System Vendor Review

- Data system vendor proposals were discussed to determine what questions need to be addressed during the Jan. 18, 2024 Joint Commission meeting.
- Questions that come up between Jan. 8 – 18 will be sent to A. Perry who will share them with M. Anthony to field for a response during the Joint Compact Commission meeting (or the vendor interview).
- These questions were determined during the meeting:
 - What is the implementation timeline for each vendor?
 - How does the vendor respond when tight deadlines come up? How is staffing handled during these scenarios?
 - To Mociingbird, what product has already been developed? Is there a public facing aspect that can be viewed?
 - To Sutherland, is there a difference between the timelines of each of their proposed approaches? Timeline for approach 1? Timeline for approach 2?
 - To Sutherland, do they have a preference to one approach over the other (1v2)?
 - To Sutherland, what variances have been considered compared to nursing's system?
 - What is the NCSBN's licensing fee mentioned in Sutherland's "approach 2"?
 - What are Y2&Y3 fees for Sutherland & Mociingbird?
- Each Executive Committee will designate one representative for its commission throughout the data system building process.

- Representative will make minor decisions on behalf of the commission.
- Representative will bring major decisions and any concerns to the Executive Committee when applicable.
- **Motion:**
 - **No motion necessary; not a voting item.**
 - **No second needed.**
 - **Votes not captured.**

PAMPCA Certification

- A. Perry displayed the letter from a training program which offers PAMPCA certification. The letter is a reminder to the OTCC that some states require this certification before OTs can perform certain procedures. The letter recommends that OTCC make OTs aware of this and that compact privileges do not automatically mean the OT can perform procedures if a state requires additional training.
- The Committee agreed that the OTCC and members of the OTCC acting on behalf of the OTCC will not endorse any specific product or program.
- Practitioners are responsible for knowing states' scopes of practice/practice acts before they provide services in individual states. Practitioners are responsible for following state laws and regulations.
 - Compact privileges do not supersede state laws and regulations.
 - OTCC will remind applicants that they should refer to the state licensing board website of each state that one seeks a compact privilege to practice.
- To address the letter from the training program, the Executive Committee charges the OTCC Public Relations Committee with drafting a response.
 - A. Perry will add this item to the agenda for the OTCC PR meeting on Jan. 16, 2024.
- **Motion:**
 - **No motion necessary; not a voting item.**
 - **No second needed.**
 - **Votes not captured.**

Committee Reports

- Finance Committee = D. Ward provided the update that the Finance Committee's next FC meeting is on February 6, 2024. No update since the last EC meeting.
- Public Relations Committee = A. Perry shared that the PR Committee met on December 18 and discussed ideas for goodies to hand out at the AOTA conference in March. A. Perry is ordering drawstring bags with the OTC logo. Next meeting is February 19, 2024.
- Executive Committee = Chair James reported that she and A. Perry are preparing for the presentation at the AOTA INSPIRE conference. She reminded the EC members of the Joint Commission Executive Committee meeting on January 18 where the joint ECs will vote on which data system developer vendors to interview. The next EC meeting is February 12, 2024.
- Rules Committee = A. Perry shared that Chair Covert-Bybee jumped right in as the newly appointed Chair and led the RC during the December 19th meeting. The members drafted responses to the public comments received regarding the draft definitions of data system rules and definitions. The response to the public comments regarding the draft rules on definitions is posted on the website. The OTCC RC started a draft response to the public comments regarding the draft rules on data

system; that conversation will continue, and the response will be posted after the Jan. 16 OTCC RC meeting. T. Black provided an update and reminder that the OTCC RC posted the draft bylaw updates for public comment; the intent is to have the OTCC vote on the bylaws during the full commission meeting in March.

Questions and Comments

- Chair James opened the floor for further questions or comments from attendees.
- No further discussions noted.

Meeting Closure

- **Motion:**
 - **D. Ward motioned to adjourn the meeting.**
 - **T. Black seconded the motion.**
 - **All voted in favor.**
- **Meeting adjourned at 2:17p CST**