



OCCUPATIONAL THERAPY
L I C E N S U R E C O M P A C T

Agenda (Central Standard Time)

- 10:00a
 - Welcome, Call to Order, Roll Call
 - Introduce New Commissioners
 - Review & Adopt Agenda*
 - Review & Adopt Minutes*
- 10:30a
 - Review & Adopt FY24 Budget*
 - Data Systems Rules Review
 - Committee Reports
 - Call for Committee Volunteers
- 11:30a
 - **10-minute break**
- 11:40a
 - Legislative Updates
 - General Updates re: OTC & OTCC
 - Questions and Comments
- 1:00p
 - Adjourn

Welcome, Call to Order, Roll Call

- Dr. Lesly James, Chair
 - Welcome
 - Call to Order
- Amanda Perry, Executive Director
 - Roll Call

Roll Call

Alabama , Ann Cosby
Arizona , Chris Daly
Arkansas , Juli Carlson
Colorado , Nate Brown
Delaware , Karen Rohrer
Georgia , Adrienne Price
Indiana , TBD
Iowa , Venus Vendoures-Walsh
Kentucky , Renee Causey-Upton
Louisiana , Vincent Culotta

Maine , Jessica Bolduc
Maryland , Daniel Martin
Mississippi , Felicia Wang
Missouri , Vanessa Beauchamp
Montana , TBD
Nebraska , Claire Covert-Bybee
New Hampshire , Bethany Cottrell
North Carolina , Danielle Ward
Ohio , Missy Anthony
South Carolina , Lesly James

South Dakota , Megan Johnke
Tennessee , Noranda French
Utah , Jana Johansen
Virginia , Michael Sobowale
Washington , Kathy Weed
West Virginia , Vonda Malnikoff
Wisconsin , Teri Black
Wyoming , Nicole Harris
AOTA , Chuck Wilmarth, Ex. Officio
NBCOT , Shaun Conway, Ex. Officio

Voting Items

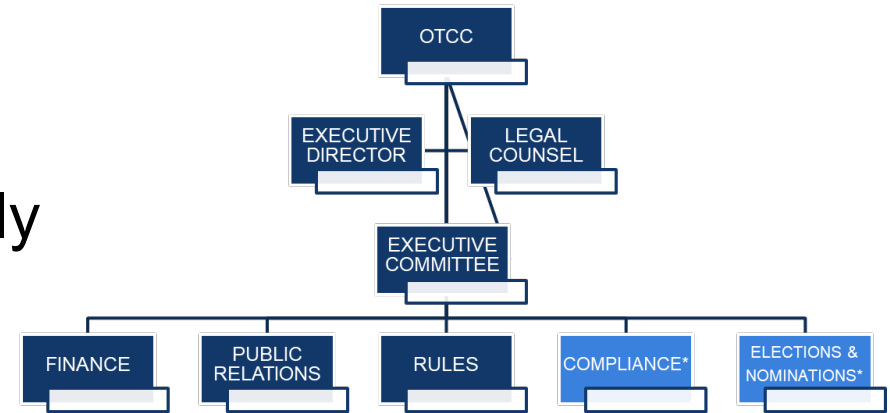
- **Review and Adopt Agenda**
 - Motion
 - to adopt agenda as posted, or...
 - to adopt agenda with specific edits
 - Second of the motion
 - Roll call vote by state with active legislation & appointed delegate or alternate
- **Review and Adopt Minutes**
 - Motion
 - to adopt 2022 ABM Minutes as written, or...
 - to adopt 2022 ABM Minutes with specific edits
 - Second of the motion
 - Roll call vote by state with active legislation & appointed delegate or alternate
- **Review and Adopt FY24 Budget**
 - Motion
 - to adopt FY24 Budget as written, or...
 - to adopt FY24 Budget with specific edits
 - Second of the motion
 - Roll call vote by state with active legislation & appointed delegate or alternate
- **Adjourn 2023 OTCC Annual Business Meeting**
 - Motion
 - to adjourn
 - Second of the motion
 - Roll call vote by state with active legislation & appointed delegate or alternate

Data System Rules Review

- Emailed and posted on the meetings page
- Approved by OTCC Executive Committee on 10.12.23
- Next steps
 - Post on OT Compact Website x30 days (will post this week)
 - Public comment period x30 days (email comments to Amanda Perry)
 - OTCC will have a special meeting (virtual x1 hour) to vote on Data System Rules
 - Date TBD; early January

Committee Reports

- Executive Committee, Chair Lesly James
 - Elections Committee, not yet active
 - Compliance Committee, not yet active
- Public Relations Committee, Chair Chris Daly
- Finance Committee, Danielle Ward
- Rules Committee, Michael Sobowale



Executive Committee

**Chair, Lesly Wilson James, PhD, MPA, PMP,
OTR/L, FAOTA, FNAP
(South Carolina)**



Name	Position	State
Lesly James	Chair	SC
Teri Black	Vice Chair	WI
Danielle Ward	Treasurer	NC
Renee Causey-Upton	Secretary	KY
Missy Anthony	Member-at-large	OH
Vanessa Beauchamp	Member-at-large	MO
Daniel Martin	Member-at-large	MD
Chuck Willmarth	Ex-officio delegate	AOTA
Shaun Conway	Ex-officio delegate	NBCOT

Executive Committee Activities/ Accomplishments

**28 – enacted
legislation**

**Hired Exec. Director
and Secretariat**

**Compact
Commission Budget**

**Commission Rules
and Database**

Executive Committee Next Steps

**Refinement of Commission
rules, policies, and FAQs**

**Data System fundraising,
development, and
implementation**

**Refinement of Compact
Commission Budget**

**Ongoing communications
and meetings**

Public Relations Committee

**Chair, Chris Daly, OT
(Arizona)**

Name	Position	State
Chris Daly	Chair	AZ
Olivia Freeman	Member	NH
Lesly James	Member	SC
Kathryn Loukas	Member	ME
Kathy Weed	Member	WA
Missy Anthony	Member	OH



PR Committee

Activities/Accomplishments

Communications Strategies

- PowerPoint Presentation
 - Current operational updates
- May 2023 Press Release
- Website Updates
 - Tool Kit and FAQ

2023 AOTA Inspire Conference

- OT Licensure Compact Tabletop Presence
 - Positive engagement from practitioners
 - Able to disseminate information to members across the country

PR Committee Next Steps

Communications Strategies

- Develop video presentation
- Focus on website updates
- Identify speaking engagements
- Eblasts with current updates

AOTA Inspire 2024

- Proposal accepted for Short Course (335) - *The Introduction to the OT Licensure Compact* – March 23, 2024
 - General overview
 - Current state of OT Compact
 - Timeline for privilege applications
 - Q+A

Finance Committee

**Chair, Danielle Ward
(North Carolina)**

Name	Position	State
Danielle Ward	Chair	NC
Missy Anthony	Member	OH
Vonda Malnikoff	Member	WV



Finance Committee

Activities/Accomplishments

Developed Budget

- Developed proposed budget for FY23 (partial year) and FY24; adopted by Executive Committee
- Incorporated estimates for items with unknown specifics and/or are still in-process

Reviewed Peer Organizations

- Conducted review of budget and financial materials from other occupational compact commissions
- Obtained estimates and lessons learned specific to data system design, build, and implementation

Finance Committee

Next Steps

Execute Budget

- Adjust proposed budget document as more information is available about forthcoming expenses
- Prepare projections of cash flow and budget availability

Research Alternative Funding

- Review potential sources of grant funding for data system development
- Partner with other occupational commissions and peer organizations as appropriate to maximize resources

Rules Committee

Chair, Michael Sobowale

(Virginia)

Name	Position	State
Michael Sobowale	Chair	VA
Nate Brown	Member	CO
Teri Black	Member	WI
Ann Cosby	Member	AL
Claire Covert-ByBee	Member	NE
Adrienne Price	Member	GA
Vanessa Beauchamp	Member	MO



Rules Committee- Activities/Accomplishments

Develop 1st Tier Rules

- Definitions
- Uniform Data Set Reporting Requirements
- Implementation, Operational Date and requirements/procedures
- Licensure (temporary and executive orders, foreign applicants, change in home state)

Develop 1st Tier Rules

- Member state requirements /procedures for posting Commission
- Emergency Rules and Meetings Procedures
- Survey conducted of Member states Data Systems
- Survey conducted of Member States Do they require an FBI Criminal Background Check

Rules Committee Activities/Accomplishments

2nd Tier Rules

- Administrative Issues (dues, fees)
- Arbitration/Mediation Procedure
- All rules developed must be approved by the Executive Comm. and voted on by the entire Commission

Rule Requirements & Process

- Rules ensure member states' compliance with compact requirements
- Can only promulgate rules authorized by the compact language
- Hold Public Hearings on the rules if requested. Public hearing notice must be published, time, place, date and mechanism for access to electronic hearing
- Rules are adopted after receiving the majority vote of the OTCC.

Rules Committee

Next Steps

- Meetings scheduled through 2024
- Maintain updated FAQs
- Edits to bylaws

Call for Committee Volunteers

- Finance Committee
 - Prepare budget
 - Review contracts/RFPs
 - Approve expenditures (establish process)
 - Recommend fees
 - Ensure audit/regulatory compliance
- Rules Committee
 - Develop Compact rules
 - Develop Bylaw amendments
 - Review/edit existing rules
 - Recommend to OTCC EC
 - Ensure state implementation
- Public Relations Committee
 - Develop Communications
 - Commissioners
 - Administrators
 - Media
 - Public
 - Presentations
 - Videos
 - Press releases
 - Website updates
 - Eblasts
- Compliance Committee – forthcoming
- Elections Committee – forthcoming

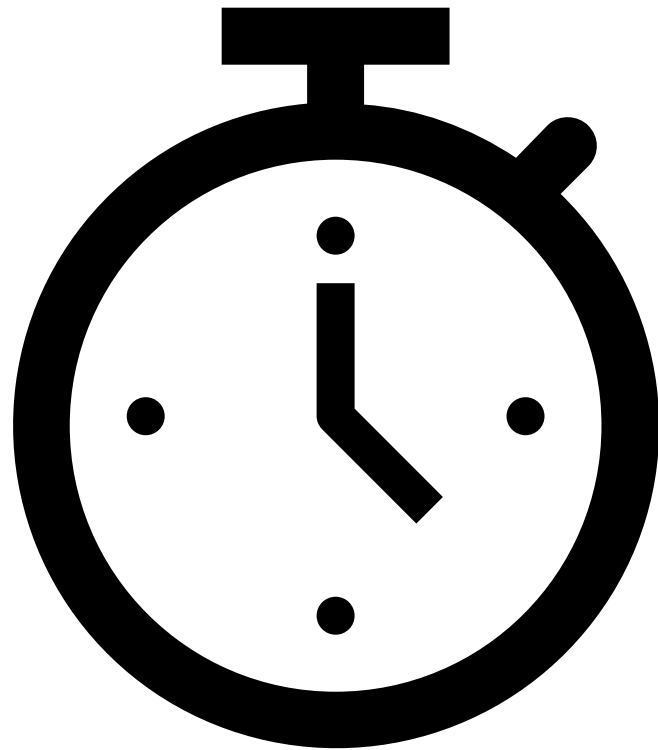
Committee Volunteer Time Commitments

- Finance Committee
 - Bi-monthly
 - 1st Tuesday
 - 1-2 hours
 - Occasional special meeting
- Rules Committee
 - Monthly
 - 3rd Tuesday
 - 1.5 – 2 hours
 - Occasional special meeting
- Public Relations Committee
 - Bi-monthly
 - 3rd Monday
 - 1 – 1.5 hours
 - Occasional special meeting
- Compliance Committee – TBD
- Elections Committee – TBD

Interested in volunteering?

Email: Amanda@asmii.net

10-Minute Break: **return at 11:48cst**



2nd half of OTCC ABM Agenda

- Legislative updates, Ex. Officio
- General Updates, Executive Director
- Questions & Comments
 - Commissioners
 - Public

General Updates

- **Secretariat Organization**

- Day-to-day logistics
- Business operations
- Executive Director
 - Amanda@asmii.net



Connecting People – Connecting Ideas

General Updates

- **2022 - 2023 Annual Report**
 - Published later this week
 - Under review of PR Committee



General Updates

- **Data System Development**

- Joint RFP posted until Nov. 20
- Vendor selection early January
- Development throughout 2024-2025



Frequently Asked Questions

- **When will privileges to practice be issued?**
 - Data system development estimated timeframe 13-18 months
 - State system integration
 - Building from the ground up; no OT specific system currently exists
- **Cost to implement?**
 - Shared cost with two other compacts (counseling and audiology/speech)
 - Estimated cost ranges <\$1 – 3M for data system build
 - OT Compact fees + state fees = cost to professionals for privileges to practice
- **How/When will FBI CBCs be implemented?**
 - How = processes vary among state agencies that perform CBCs for FBI
 - When = OTCC considers what is in the best interest of public protection; rule development
 - SHARE Act = federal mandate

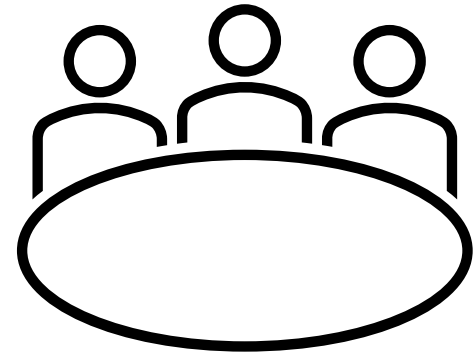
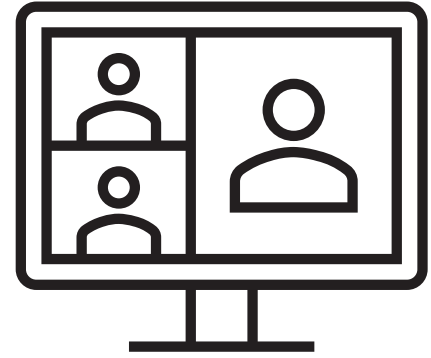
Questions & Comments

- Commissioners
- Public Comment



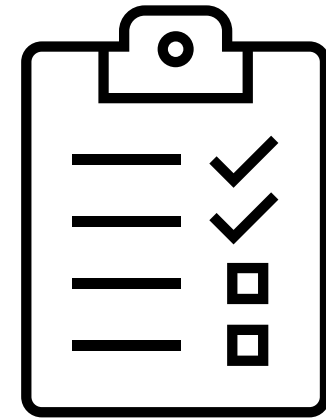
Next OTCC ABM

- March 20, 2024
- Hybrid
 - Orlando, FL (in-person)
 - Zoom (virtual)
- AOTA INSPIRE Conference



Wrap Up & Adjourn

- Motion to adjourn
- Second the motion
- Objections?



Gratitude!

Thank you for your time and your commitments to the OT Compact and the OT Compact Commission!

