Occupational Therapy Compact Commission

Annual Business Meeting

Public Notice Information

**Date: Monday, October 16, 2023**

**Time: 10:00a.m. – 1:00p.m. CST**

**Location:** [**Virtual – Zoom Link**](https://zoom.us/j/92662307892)

Meeting Agenda ~all times are CST~

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| --- | --- | --- |
| 10:00 a.m. | Welcome, Call to Order, Roll Call | Chair, Exec. Dir. |
|  | Introduce New Commissioners | Chair |
|  | Review and Adopt Agenda\* | Chair |
|  | Review and Adopt Minutes\* | Chair |
| 10:30 a.m. | Review and Adopt FY24 Budget\* | Finance Chair, Chair |
|  | Data System Rules Review | Rules Chair, Chair |
|  | Committee Reports | Committee Chairs |
|  | Call for Committee Volunteers | Exec. Dir. |
| 11:30 a.m. | Break | 10 minutes |
| 11:40 a.m. | Legislative Updates | Ex. Officio |
|  | General Updates re: OTC & OTCC | Chair, Exec. Dir. |
|  | Questions and Comments | Chair |
|  |  |  |

\* Indicates agenda item requires Commission vote

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| State | Delegate | Attendance | Agenda | Minutes | Budget | Adjourn |
| Alabama | Ann Cosby | **Present** | Y | Y | Y | Adjournment via acclimation |
| Arizona | Chris Daly | **Present** | Y | Abstain | Y |
| Arkansas | Juli Carlson | **Present** | Y | Abstain | Y |
| Colorado | Nate Brown | **Present** | Unable to vote | Unable to vote | Unable to vote |
| Delaware | Karen Rohrer | **Present** | Y | Abstain | Y |
| Georgia | Adrienne Price | **Present** | Y | Y | Y |
| Indiana | No Appointed Delegate | Absent; not voting | ---- | ---- | ---- |
| Iowa | Venus Vendoures-Walsh | **Present** | Y | Y | Y |
| Kentucky | Renee Causey-Upton | **Present** | Y | Y | Y |
| Louisiana | Legislation active Jan. 2024 | Present; not voting | ---- | ---- | ---- |
| Maine | Jessica Bolduc | **Present** | Y | Abstain | Y |
| Maryland | Daniel Martin | Absent | ---- | ---- | ---- |
| Mississippi | Felicia Wang | **Present** | Y | Abstain | Y |
| Missouri | Vanessa Beauchamp | **Present** | Y | Y | Y |
| Montana | No Appointed Delegate | Absent**;** not voting | ---- | ---- | ---- |
| Nebraska | Claire Covert-Bybee | **Present** | Y | Y | Y |
| New Hampshire | Bethany Cottrell | Absent | ---- | ---- | ---- |
| North Carolina | Danielle Ward | **Present** | Y | Y | Y |
| Ohio | Missy Anthony | **Present** | Y | Y | Y |
| South Carolina | Lesly James | **Present** | Y | Y | Y |
| South Dakota | ~~Megan Johnke~~Katherine Christensen | **Present** | Y | Abstain | Y |
| Tennessee | Noranda French | **Present** | Y | Abstain | Y |
| Utah | Jana Johansen | **Present** | Y | Y | Y |
| Virginia | Michael Sobowale | **Present** | Y | Y | Y |
| Washington | Kathy Weed | **Present** | Y | Y | Y |
| West Virginia | Vonda Malnikoff | **Present** | Y | Y | Y |
| Wisconsin | Teri Black | **Present** | Y | Y | Y |
| Wyoming | Nicole Harris | **Present** | Y | Y | Y |
| AOTA | Chuck Wilmarth | Present;not voting |  |  |  |
| NBCOT | Shaun Conway | Present;not voting |  |  |  |
| TOTALS | **23/25** voting commissioners present; **quorum present** | 22 = Y0 = Abstain0 = N1 = unable to vote due to technology**Motion carries** | 15 = Y7 = Abstain0 = N1 = unable to vote due to technology**Motion carries** | 22 = Y0 = Abstain0 = N1 = unable to vote due to technology**Motion carries** |

**Welcome, Call to Order, Roll Call**

* Chair Lesly James welcomed the attendees.
* Chair James called the meeting to order at 10:02am CST
* A. Perry called roll; attendance is reflected in the chart above.
	+ Quorum present

**Introduce New Commissioners**

* Chair James introduced the new states and commissioners who onboarded since the August 2022 Inaugural OTCC meeting
	+ Arkansas, Indiana, Louisiana, Mississippi, Montana, South Dakota

**Review and Adopt Agenda**

* Chair James reviewed the agenda as posted and called for discussion and a motion to approve the agenda.
* **Motion: V. Beauchamp motioned for the agenda to be accepted as posted and presented. A. Price seconded the motion. Votes are captured in the chart above; motion carries.**

**Review and Adopt Minutes from August 2022 OTCC ABM**

* Chair James reviewed the minutes from the August 2022 OTCC ABM and called for discussion and a motion to approve the agenda.
* Question: Do voting commissioners in attendance today need to abstain from this vote if they did not attend the August 2022 OTCC ABM?
	+ Answer: yes, they should abstain from voting and indicate such during the roll call vote
* **Motion: C. Covert-Bybee motioned for the minutes from the August 2022 OTCC ABM be approved as drafted and presented. A. Price seconded the motion. Votes are captured in the chart above; motion carries.**

**Review and Adopt FY24 OTCC Budget**

* Chair James requested that Finance Committee Chair, Danielle Ward present the budget to the OTCC.
* Chair Ward presented the budget in line-by-line detail.
* Question: When will the OTCC begin discussions about sustainability of the commission knowing that eventually funding from the organizations will taper off and stop?
	+ Answer: Those conversations are appropriate in the next several months once the Data System vendor is selected and the OTCC has an idea how much that will cost. It is likely a topic for discussion at the March 2024 OTCC ABM.
* Chair James called for further discussion and a motion to approve the FY24 Budget.
* **Motion: M. Anthony motioned to approve the FY24 Budget as presented. C. Daly seconded the motion. Votes are captured in the chart above; motion carries.**

**Data System Rules Review**

* Chair James requested that Rules Committee Chair, Michael Sobowale, present the Data System Rules that were approved by the OTCC Executive Committee on October 12, 2023.
* A. Perry displayed the Data System Rules on the meeting screen as Chair Sobowale explained the rules and history of drafting the rules.
* Question: Will FBI Criminal Background Checks (CBCs) be required before privileges are issued?
	+ Answer: Yes, the OT Compact language passed in each state requires FBI CBCs to be performed. The OTCC rule on FBI CBCs will be drafted in a separate section (not this one related to Data System) of the OTCC governance documents. That section will determine when the states must perform FBI CBCs.
	+ Answer: The SHARE Act, if passed by Congress, will mitigate concerns about sharing results of FBI CBCs. The states will only indicate if the applicant is cleared or not via the FBI CBC.
* Question: Will the OTCC require continuing education? If so, how will that information be transmitted to compact states?
	+ Answer: The OT Compact is a mutual recognition compact meaning that the applicant’s home state requirements must be met. The intention of the data system is to be able to transmit the home state’s acknowledgment to the compact states indicating that the applicants have completed (or not) all home state education requirements.
	+ Answer: The OT Compact is like the Physical Therapy Compact and different from the Interstate Medical Licensure Compact (IMLC).
* A. Perry reminded the OTCC of next steps for the Data System Rules
	+ It was emailed to the Commissioners and posted in the meeting documents on the website in advance of today’s meeting.
	+ The OTCC Executive Committee approved the Data System Rules on 10.12.23.
	+ The Data System Rules will be posted on the OT Compact website x30 days starting later this week.
		- State administrators are required, as part of the compact legislation, to post the rules on their website too.
	+ Public comment period is 30 days from date of public posting.
		- A. Perry will inform the Commission of the closing date.
		- Comments should be emailed to: amanda@asmii.net
	+ OTCC will have a special virtual meeting in early January 2024 to discuss any public comments and vote to approve the Data System Rules.
		- A. Perry will poll the OTCC for best meeting day/time (1 hour, virtual)

**Committee Reports**

* The four active OTCC Committees provided updates, including achievements and next steps, for each active Committee.
	+ Executive Committee: Chair, Dr. Lesly James
	+ Public Relations Committee: Chair, Chris Daly
	+ Finance Committee: Chair, Danielle Ward
	+ Rules Committee: Chair, Michael Sobowale
* There were no questions, comments, or discussions about the committee updates.

**Call for Committee Volunteers**

* A. Perry provided context to the purpose of each OTCC Committee and the time commitments required by volunteers for each individual committee.
	+ Finance Committee: needs volunteers, meets bi-monthly
	+ Public Relations Committee: needs standby volunteers, meets bi-monthly
	+ Rules Committee: needs standby volunteers, meets monthly
	+ Compliance Committee: not yet active; needs volunteers; meeting cadence TBD
	+ Elections Committee: not yet active; needs volunteers; meeting cadence TBD
* Anyone interested in volunteering should email amanda@asmii.net indicating which committee s/he would like to serve on.

**Legislative Updates**

* Chuck Wilmarth, Ex. Officio Member, AOTA: provided a detailed explanation of the status of states who are not yet part of the OT Compact. There are some states who anticipate passing legislation in the next few months; some anticipate passing legislation during the 2024 legislative session; and, some states continue to have difficulty gaining support due to various concerns. AOTA remains engaged with all states, including the challenging states, to ensure that states have a full understanding of the OT Compact and assumptions are mitigated.
* Shaun Conway, Ex. Officio Member, NBCOT: agreed with C. Wilmarth’s update and added that the two organizations maintain communication with the states’ OT associations, providing updates and context as needed and requested.

**General Updates regarding OTC and OTCC**

* A. Perry provided a brief overview of Association and Society Management International (ASMI) as the OTCC’s secretariat organization handling finances and day-to-day operations.
* A. Perry indicated that the 2022-2023 Annual Report is under review by the PR Committee and will likely be published later this week.
* A. Perry provided context to the joint RFP for the data system.
	+ RFP is posted until Nov. 20
	+ Counseling Compact and Audiology Speech Language Pathology are joining efforts with OT Compact to maximize resources and efficiencies among the three compacts.
* A. Perry discussed some frequently asked questions and indicated that she is the point of contact for the OTCC and the public and will delegate questions to appropriate leadership as needed.
* Chair James reminded the OTCC Commissioners that the next OTCC Annual Business Meeting is scheduled as a hybrid meeting in coordination with the AOTA INSPIRE Conference on March 20, 2024 in Orlando, FL; option to attend via Zoom will be available

**Question and Comments**

* Chair James opened the floor for questions and/or comments from the OTCC Commissioners
	+ No discussion noted
* Chair James opened the floor for questions and/or comments from the public
	+ No discussion noted

**Adjournment**

* Hearing no further business or discussion, Chair James adjourned the meeting at 12:09p CST, with no member opposition.