



## Occupational Therapy Compact Communications Committee

### Meeting Minutes

April 24, 2023

#### **Committee Members Present:**

Chris Daly, Chair  
Missy Anthony  
Olivia Freeman  
Kathryn Loukas  
Kathy Weed

#### **Committee Members Absent**

Lesly James (ex-officio)

#### **Legal Counsel Present:**

Nahale Kalfas, Council of State Governments (CSG)

#### **CSG Staff Present:**

Isabel Eliassen, CSG

#### **Executive Committee Ex-Officio Members Present**

Shaun Conway (NBCOT)

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#### **Welcome/Call to Order**

- C. Daly called the meeting to order at 1:01 p.m. ET

#### **Roll Call**

- I. Eliassen called the roll. L. James was absent.

#### **Review and Adoption of the Agenda**

- C. Daly reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:** M. Anthony moved that the committee adopt the agenda, including the possibility of adding motions to distribute items if needed. K. Weed seconded the motion. All present voted in favor.

#### **Review and Adoption of the Minutes**

- C. Daly reviewed the minutes from the March 2023 meeting and, hearing no questions, called for a motion to adopt the minutes.
- **Motion:** K. Loukas moved that the committee adopt the minutes. O. Freeman seconded the motion. All present voted in favor.

#### **PowerPoint and Video**

- C. Daly asked for an update on the presentation.
- N. Kalfas stated that the finalization of the PowerPoint and subsequent video could be referred to ASMI once they were fully onboarded.
- O. Freeman asked if the PowerPoint would be posted to the website.
- I. Eliassen stated that since it was not finalized, it had not been posted, but once the video of the presentation was filmed, that would be posted.
- D. Gainor agreed that assisting with all of these items would be appropriate for ASMI.

#### **Compact Update Letter**

- C. Daly gave an overview of the compact update letter. A draft of the letter was shared onscreen.
- The group discussed dissemination format. I. Eliassen stated that the letter would be posted to the compact site and sent to the mailing list. S. Conway offered to have the letter sent out via NBCOT's mailing list as well.
- The group discussed possible additional items to send via the mailing list. Ultimately, the group decided to add a link with the April 2023 handout to the update letter and to post an additional announcement about ASMI to the compact site.
- The committee reiterated a desire for more frequent updates to begin once the commission has officially hired an executive director.
- N. Kalfas suggested that the committee may want to empower the chair to approve final edits to the letter. O. Freeman, M. Anthony, and K. Loukas voiced agreement with the suggestion.

#### **Charges to Secretariat**

- C. Daly said that the group had already somewhat covered potential charges for the secretariat but additional items could be brought forth.
- M. Anthony mentioned that the committee could look to the committee charges it had discussed at the previous meeting.
- I. Eliassen mentioned that the committee charges were available for the group to look at now, or the group could wait as many of the items would likely be deferred to the secretariat.
- C. Daly agreed the items could wait, and there was no objection from the group.

#### **Questions and Public Comments**

- C. Daly called for other questions.
- N. Kalfas reported that compact had presentation at the AOTA Inspire Conference, including the OT Compact Commission Chair.
- O. Freeman added that compact was also mentioned in the opening remarks of the conference to a crowd of about 7,000 OT practitioners, and that there was definite interest in the compact.

### Meeting Closure

- Hearing no additional questions, C. Daly called for a motion to adjourn.
- **Motion:** K. Loukas motioned to adjourn. M. Anthony seconded the motion. The meeting adjourned at 1:36 p.m. ET.